



ANNEX 3

Call for Proposals CFP/ESO/10/10975/CNI

PROPOSAL FORM

(This Proposal Form must be completed accurately and fully without any erasures or omissions and must be signed)

**Advanced Study for Upgrades of the
Atacama Large Millimeter/submillimeter Array (ALMA)**

PRINCIPAL INVESTIGATOR :

e-mailTelephone Telefax.....

Address:
.....

BIDDER*:

Name:

Address:
.....

e-mailTelephoneTelefax.....

*: Note: The Study Agreement shall be concluded between ESO and the Bidder/Institute.



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1. BIDDER’S LEGAL STATUS AND ORGANIZATION

(cf. section II.2.1 of the “Special Conditions Governing the Call for Proposals”)

2. ASSOCIATED INSTITUTES

(cf. section II.2.1 of the “Special Conditions Governing the Call for Proposals”)

Names and Addresses :

Persons responsible :

.....
.....
.....
.....

3. SUBCONTRACTORS

(cf. section II.2.4 of the “Special Conditions Governing the Call for Proposals”)

The company’s authorization to be proposed as subcontractor should be obtained by the Contractor prior to completion and signature of this Proposal Form.

Firms and Addresses :

Subcontracted Parts :

.....
.....
.....
.....



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4. MANPOWER EFFORT AND COST BREAKDOWN

The Bidder shall estimate the manpower effort (in Full Time Equivalent – FTE) to be deployed by him and his associates/subcontractors (items 4.1 through 4.5) until completion of the Study, as well as the corresponding total costs to be incurred by the Bidder (items 4.6 through 4.9).

Also, the Bidder shall indicate the level of financial support expected from ESO (item 4.10), if any, consistent with item 4 of Annex 1.

<i>Item</i>	<i>Description</i>	<i>Estimate and breakdown of Manpower Effort in FTE</i>
4.1	Science	
4.2	Management	
4.3	Engineering	
4.4	Others	
4.5	Total FTE (items 4.1 to 4.4)	

<i>Item</i>	<i>Description</i>	<i>Estimated Cost in EUR</i>
4.6	FTE	
4.7	Travels	
4.8	Other Costs	
4.9	Total cost (items 4.6 to 4.8)	

4.10	Firm fixed price in EUR to be paid by ESO for the Study	
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5. DELIVERY SCHEDULE AND TERMS OF PAYMENT

(cf. section II.2.3 of the “Special Conditions Governing the Call for Proposals”)

The Bidder shall fill in the time allocated for completion of Milestone 1 and 2 (Items 5.2 and 5.3) and shall propose a payment plan according to the defined Milestones.

Time for completion of Milestone 2 (Item 5.3) shall not exceed 24 months from kickoff. Payment related to this milestone is conditional on the acceptance of the Study by ESO.

Item	Milestone	Time of Completion	Payment Amount in EUR
5.1	Milestone 0: Kick-off Meeting	T ₀	
5.2	Milestone 1: end of PHASE 1 (= final definition of instrument concept requirements)	T ₀ + ... months	
5.3	Milestone 2: end of PHASE 2 (= Delivery of Final Study Report)	T ₀ + ... months	
5.4	TOTAL FIRM FIXED PRICE		



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6. COUNTRY/IES OF ORIGIN OF THE SUPPLY - GEOGRAPHICAL DISTRIBUTION FORM

(cf. section II.2.5 of the “Special Conditions Governing the Call for Proposals”)

The Bidder is requested to complete the table below showing the countries in which activities are performed or from which significant purchases are made (amounts and percentages of the SCOPE OF SUPPLY included in the Proposal). The country/ies of origin shall mean the country/ies of manufacture.

Country	Name of Institute or proposed Subcontractor(s)	Amount in EUR	Percentage of Total Amount of Proposal
ESO MEMBER STATES :			
Austria			
Belgium			
Czech Republic			
Denmark			
Finland			
France			
Germany			
Italy			
Netherlands			
Portugal			
Spain			
Sweden			
Switzerland			
United Kingdom			
ESO NON-MEMBER STATES :			
Chile			
Others (please specify)			
Total Price of Proposal in EUR:			100%



7. COMPLIANCE WITH CONTRACT CONDITIONS

(cf. section II.2.6 of the “Special Conditions Governing the Call for Proposals”)

8. THIRD PARTY COMMITMENTS

(if applicable, cf. section II.2.7 of the “Special Conditions Governing the Call for Proposals”)



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9. RESERVATIONS AND RESTRICTIONS

(if applicable, cf. section II.2.8 of the “Special Conditions Governing the Call for Proposals”)

10. ROYALTIES AND LICENSE FEES

(if applicable, cf. section II.2.9 of the “Special Conditions Governing the Call for Tenders”)



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11. COMMITMENT

Having read all documents listed in and annexed to the Call for Proposals and having assessed the situation and the nature and difficulties of the services, the undersigned hereby offers the **“Advanced Study for Upgrades of the Atacama Large Millimeter/submillimeter Array (ALMA)”** in accordance with the provisions of the present Call for Proposals and, if awarded the Agreement, undertakes to carry out the work required according to first class trade practice, within the prescribed time limits, and at the prices set out in the Proposal Form.

Done at Date:

Signature:

N.B Any correction, deletion or other form of alteration herein must be initialed.

ACKNOWLEDGEMENT OF RECEIPT

Call for Proposals CFP/ESO/10/10975/CNI

**Advanced Study for Upgrades of the
Atacama Large Millimeter/submillimeter Array (ALMA)**

Please fill in this form as appropriate and return it *at the latest by 23 July 2010* to the following address:

Attention: ESO
Contracts & Procurement
Karl-Schwarzschild-Strasse 2
D-85748 Garching bei München
Telefax: +49 89 3200.6456
e-mail: cnieuwen@eso.org with copy to ywesse@eso.org

Dear Sirs,

We confirm that we have received the above-mentioned Call for Proposals with all attachments.

We intend to submit a Proposal: (*)

We do not intend to submit a Proposal: (*)

- subject matter outside our scope of activities (*)

- time / resources not available (*)

Communications on the above subject should be sent to:

Company:

Address:

.....

.....

Responsible person:

Telephone: Telefax: e-mail:

Date: Signature:

(*) Please mark as appropriate.

BIDDER'S QUERY FORM

Call for Proposals CFP/ESO/10/10975/CNI

**Advanced Study for Upgrades of the
Atacama Large Millimeter/submillimeter Array (ALMA)**

Please fill in this form as appropriate and return it latest by **15 August 2010** to the following address:

Attention: ESO
Contracts & Procurement
Karl-Schwarzschild-Strasse 2
D-85748 Garching bei München
Telefax: +49 89 3200.6456
e-mail: cnieuwen@eso.org with copy to ywesse@eso.org

Questions shall, where applicable, make specific reference to the appropriate section(s) of the Call for Proposals' documents and shall be numbered consecutively.

Dear Sirs,

Having read the above-mentioned Call for Proposals with all attachments, we need clarification/information on the items as per attached list.

These questions have been communicated by:

Company:

Address:

.....

.....

Responsible person:

Telephone: Telefax: e-mail:

Date: Signature: